

Board of Fire Commissioners
Regular Monthly Meeting
December 10, 2025

Draft Minutes
Subject to Board review, amendment and approval.

The meeting was called to order at 7:00 p.m. by Chairman Magerle.

In attendance:

- Chairman Andrew Magerle
 - Commissioner Brad Gaito
 - Commissioner Kurt Martin
 - Commissioner Rick Oh
 - Commissioner Jeffrey Schondebare
 - Chief Erik Weber
 - District Manager James Magerle
 - District Secretary/Treasurer Denise Spada
- Also present was the District Accountant, Sean Flanagan

Salute to the Flag and a moment of silence.

Chief's Report:

- Chief Weber made a request for the following:
 - 80 pairs of parade shoes at an approximate cost of \$5,300.00
 - A tent for Open House and recruitment purposes at an approximate cost of \$1,800.00
 - EMT gear including caps, jackets and sweatshirts at a total approximate cost of \$2484.00

Commissioner Gaito put forth a motion to move forward with each purchase, seconded by Commissioner Oh and unanimous.

- Chief Weber reported that the gym painting was complete and asked for spotlight bulbs and to have the television mounted. He asked to have the TV upgraded to a smart TV and would like to add some accessories to finish the gym upgrade.
- Chief Weber informed the Board of a confrontation that occurred between the District EMT and a Department member.
- Chief Weber informed the Board of an upcoming *Stop the Bleed* community training scheduled for January 25, 2026.

District Manager's Report:

- Fire District Manager Magerle presented his report and highlighted the following:
 - Apparatus:
 - 2-2-16 was looked at by Signal 5 Fire Apparatus and they would like to broker it to get it sold. Red truck sales also looked at it and will submit an offer to purchase the vehicle.

Equipment:

- Ordered and received 14" & 4-1/2" Diamond saw blades
- Water cooler being tried out in the ready room, cost \$80 per month which includes maintenance and filters. The Board agreed to try it out for a few months.
- Received the 2 RIT-packs that were ordered from the Chiefs budget from South Shore Fire & Safety
- Coffee machine was replaced by Corporate Coffee after a small fire

Communications:

- Met with SCM regarding the MDT's, SCM would like to change some of the settings and conduct on-site maintenance every other month. Commissioner Gaito asked DM Magerle to have the FHAs check on the MDTs and make sure they are operational every shift.
- Optimum repaired a connection issue on the internet router

Building and Grounds:

- All Weather replaced 2 circulator pumps that were not working
- Tierney & Courtney adjusted the tension on the south bay door
- Lind Plumbing was in to look at the training room sink, 2nd floor men's room sink and the kitchen sink drain, they will schedule for the repairs.
- Green grass guy applied High Calcium Lime + Humiced to the lawn

Personnel:

- 44 hours overtime for the Month of November

District Secretary/Treasurer Spada presented her report:

- The minutes from the previous meeting were approved on a motion by Commissioner Oh, seconded by Commissioner Gaito and unanimous. District Secretary/Treasurer Spada asked for approval for any necessary budget line transfers as per Sean Flanagan's recommendation to ensure all budget line items maintained a positive balance. Commissioner Schondebare put forth a motion to approve the budget line transfers, seconded by Commissioner Martin and unanimous.
- District Secretary/Treasurer Spada reported the District Election Results:
 - 22 voters with 22 votes for Richard Oh and 20 votes in favor of the proposition.
- Correspondence:
 - Proposal for Legal Representation from William Glass; Annual Retainer of \$6,960.00. Commissioner Schondebare put forth a motion to accept, seconded by Commissioner Martin and unanimous.
 - Discussion and review of the following Policies:
 - Capital Asset Policy
 - Budget and Fund Balance Policy
 - Lease Classification and Accounting Policy
 - Cell Phone Policy

Commissioner Oh put forth a motion to accept all four policies, seconded by Commissioner Gaito and unanimous.

- Email from Cullen and Danowski indicating they will be starting their field work for the 2025 audit in mid-January.
- Resignation letter from Grace Stolfi effective Dec. 4, 2025.
- Invitation for the Greenlawn Fire Department Installation and Inspection Dinner.
- Request for Facility Use from the Wincoma Association on January 30, 2025 from 10:00 a.m. until noon; approved.
- Request for Facility Use from Meg McConnell to host a blood drive on Jan. 2, 2026; approved.

- Bills:

PAID BEFORE THE MEETING:

ADP	\$ 162.07
AT&T Mobility	\$ 802.84
Ameritas Life Ins. Co.	\$ 1,277.72
Darlene Colonna	\$ 140.00
National Grid	\$ 1,029.73
NYSHIP	\$ 23,141.18
Optimum	\$ 431.79
PSEG LI	\$ 2,622.66
PSEG Long Island	\$ 23.94
Richard Florio	\$ 70.00
Verizon	\$ 896.39
Wex Bank/Shell	\$ 230.34
Wex Bank/Sunoco	\$ 256.07

Medicare Part B Reimbursements

Bonnie Sammis	\$ 185.00
Doug Anthonsen	\$ 370.00
Judy McKenna	\$ 185.00
Laurence Northcote	\$ 370.00
Toni Riegel	\$ 185.00
William Kaiser	\$ 185.00

PAID AFTER THE MEETING:

Adept Technology	\$ 1,296.60
All Weather	\$ 129.00
Assoc. of Fire Districts State of NY	\$ 675.00
Brian Nelson	\$ 291.92
Capital Beer Depot	\$ 99.95
CARR Business Systems	\$ 71.25
Chase/INK	\$ 10,854.78
Centerport Fire District	\$ 30,085.20
Chas Forte III	\$ 144.01
Chris Leogrande	\$ 63.05
Chris Manganello	\$ 300.00
Connor Riggs/CMR Welding Services	\$ 350.00
Corporate Coffee Systems	\$ 116.69
Denise Spada	\$ 300.00
Denise Spada	\$ 42.65
Electronix Systems	\$ 970.00

Emergency Responder Products	\$ 1,788.69
Erik Weber	\$ 56.51
FDPR	\$ 350.00
FireFly Admin Inc.	\$ 397.47
Firematic Supply Co. Inc.	\$ 195.78
GenServe LLC	\$ 415.00
Green Grass Guy	\$ 175.00
Green Grass Guy	\$ 175.00
Hendrickson Emergency Service	\$ 33,872.44
Home Depot	\$ 485.23
Huntington Fire District	\$ 2,516.62
Huntington Fire District	\$ 1,693.09
Integrated Wireless Tech	\$ 780.00
James Magerle	\$ 55.92
K.C. Anna	\$ 89.43
Konica Minolta	\$ 53.88
Lauren Helm	\$ 23.93
Long Islander	\$ 25.80
Long Islander	\$ 122.82
Long Islander	\$ 14.25
Martelli's Florist	\$ 125.00
MES Service Company LLC	\$ 87.34
Motorola Solutions, Inc.	\$ 1,209.00
Newsday	\$ 319.92
NY Fire Equipment	\$ 1,715.35
NYSHIP	\$ 21,997.14
NYSLRS	\$134,822.00
Primo Brands	\$ 86.89
ProClaim	\$ 1,683.24
Richard Florio	\$ 70.00
Robinson's Industrial Gas	\$ 134.21
Savasta Medical Service	\$ 420.00
Sean Flanagan	\$ 1,950.00
S.C.F.D.O.A	\$ 375.00
SCM Products Inc.	\$ 314.40
South Shore Fire & Safety	\$ 9,315.90
South Shore Fire & Safety	\$ 78.72
Terminix	\$ 64.95
Verizon	\$ 6,300.56
Vittorio Auto Body	\$ 172.69
Vittorio Auto Body	\$ 3,330.63
William Glass	\$ 568.00

The bills were approved as read on a motion by Commissioner Oh, seconded by Commissioner Gaito; unanimous.

- Apparatus:
 - Commissioner Martin asked how the Board would like to proceed with the sale of vehicle 2216. Commissioner Oh put forth a motion to move forward with a broker, seconded by Commissioner Gaito and unanimous.

- Buildings and Grounds:
 - A discussion on cracks resurfacing on the front ramp took place; the only true solution would be to tear up the ramp entirely.
- Communications:
 - Proposal from First Net for \$32.00 per month and \$100.00 for hardware for back-up Wi-Fi. Commissioner Oh put forth a motion to approve, seconded by Commissioner Gaito and unanimous.
- Personnel:
 - Commissioner Gaito interviewed a part-time EMT and would like to hire her at the call-in EMT rate of \$23.00 per hour. Motion to hire put forth by Commissioner Gaito, seconded by Commissioner Oh and unanimous.
 - At 7:50 p.m. Commissioner Gaito put forth a motion to move into Executive Session to discuss a personnel matter. Motion was seconded by Commissioner Schondebare and unanimous.
 - At 8:06 Commissioner Gaito put forth a motion to move out of Executive Session and back into the Regular meeting. Motion was seconded by Commissioner Oh and unanimous.

There being no further business, a motion to adjourn the meeting was made at 8:07 p.m. by Commissioner Oh, seconded by Commissioner Gaito; unanimous.

Respectfully submitted,

Denise Spada
District Secretary/Treasurer

Halesite Fire District

Minutes of Executive Session of the Halesite Fire District
Held on Wednesday, December 10, 2025
At 7:50 P.M. in the District Office

Present: Commissioner Andrew Magerle
Commissioner Brad Gaito
Commissioner Kurt Martin
Commissioner Richard Oh
Commissioner Jeffrey Schondebare
Chief Erik Weber
District Manager Magerle
District Secretary/Treasurer Spada

- Commissioner Gaito initiated a discussion about a conflict that took place between the District EMT and a member of the fire department. It was decided that the Chiefs and Officers would investigate the matter further and determine a resolution.
- Commissioner Gaito put forth a motion to move out of Executive Session at 8:06 p.m., seconded by Commissioner Oh; unanimous.

Respectfully submitted,

Denise Spada
Secretary/Treasurer